



# M&B Overview

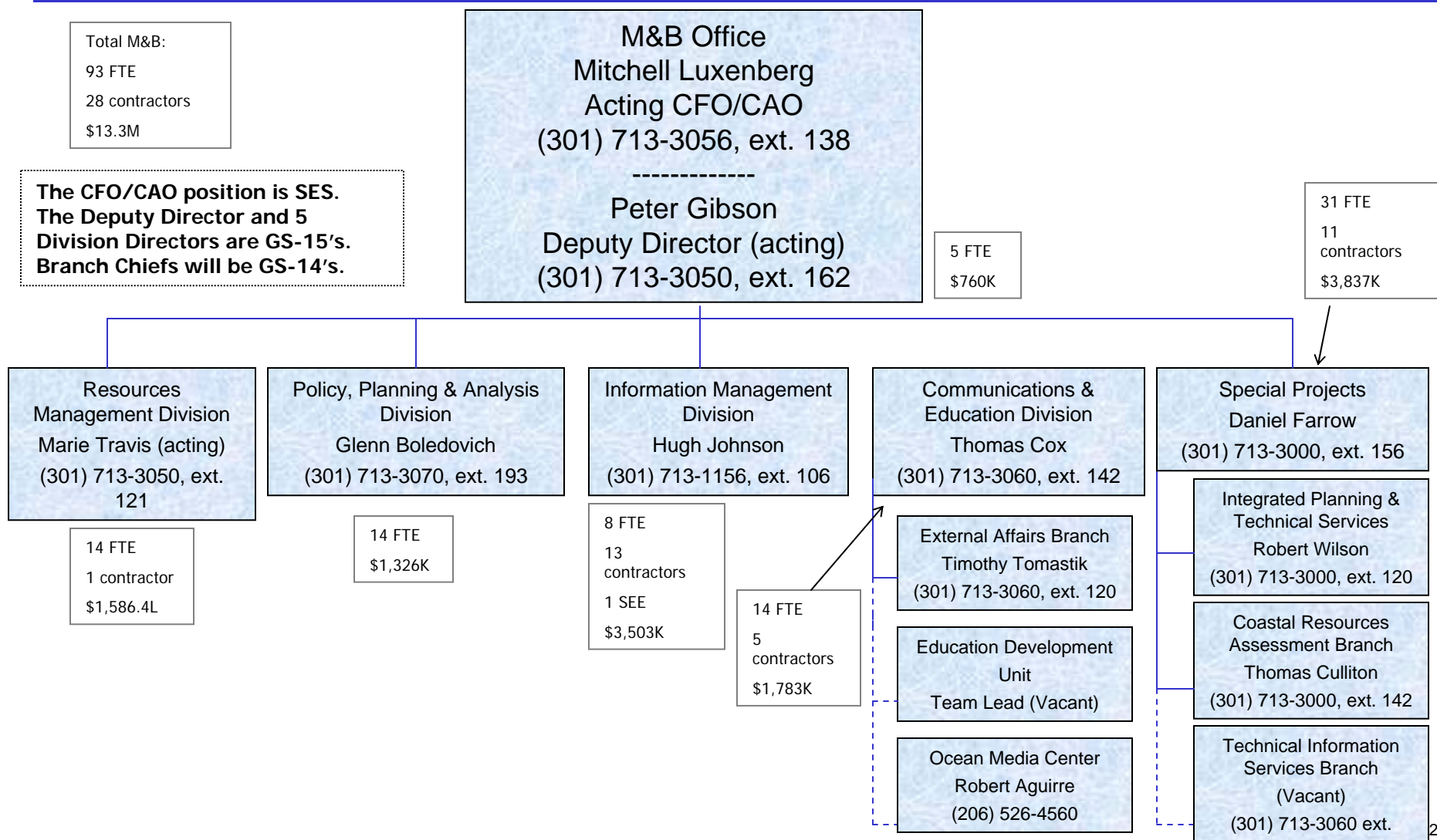
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- Primary mission to provide Enterprise Services to M&B
- We are a DIVERSE organization, as M&B shops go:
  - Go beyond budget, finance and administrative services
  - Includes NOS's CIO
  - Policy, legislative and Congressional affairs
  - External Communications and Constituent Outreach
  - Unique technical support capabilities through Special Projects (SPO)
- CFO/CAO has uniquely broad and important role in NOS



# NOS M&B Overview





# M&B Overview

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Resources: 93 FTE, \$13.3 M, 29 contractors  
74 On-Board

## Key Functions:

- Budget formulation and execution
- Information technology
- External affairs, education, constituent outreach, public affairs
- Administrative support (personnel, acquisitions, facilities, safety, travel)
- Congressional relations, legislative and policy analysis
- Technical support (web applications, GIS, mapping, socioeconomic analysis)
- Strategic & Program Planning (GPRA, PPBES, AOP, PART, performance measurement)



# M&B Overview

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Resources: 93 FTE, \$13.3 M, 29 contractors  
74 On-Board

## Funding Sources:

- As with AA's office, all of M&B is funded by prorata "tax" on nearly all NOS appropriated dollars (~4.6% for FY 06)
- Funding levels agreed to by "corporate" SMC decision
- For FY 05 and 06, AA/MB have reduced costs through restrained hiring
- For FY 06, M&B is committed to supporting an SMC review of any AA/MB function. Initial reviews will focus on SPO, education, and IMD extramural programs.



# Resources Management Division (RMD)

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- Resources: 14 FTE, \$1,586.4K, 1 contractor  
13 On-Board
- Key Functions:
  - Budget execution (allowances, financial analysis and reporting)
  - Personnel advice, liaison to NOAA HR
  - Awards, training
  - Grants, procurements, acquisitions
  - Facilities, safety, security
  - Space
  - Travel



# Resources Management Division (RMD)

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- **Key Staff and Responsibilities:**

**Peter Gibson, Chief**

**Marie Travis**

Senior Personnel Advisor  
Delegations of Authority

**Lorne Williams**

Senior Financial Analyst  
Budget Execution and reports

**Laverne Wilkins**

Contractor (SEE)  
Secretarial/Administrative Support

**GeorgeAnn Stansbury**

Personnel, COOP, Telework  
Procurement and Acquisitions

**Renee Galloway**

Financial Analyst  
Budget Allowances

**Sloane Strother**

Awards, New Employee Orientation  
Personal Property

**Carmen Solis**

Budget Analyst  
Project Codes, Reimbursable Agreements

**Ruth Moore**

Nancy Foster Scholarship  
Training, Employee Development

**Jean Duroske**

Facilities, Environmental Compliance  
Safety, Security

**Jane Piercy**

Grants  
Purchase Card

**Nadia Stewart**

Administrative Assistant  
Transportation Subsidy

**Kathryn Rhoden**

Space, Telecommunications  
Travel

**Jennifer Neuschatz**

Financial Specialist  
BOP Entry  
Stored Accounting, Monthly Reports



# Policy, Planning & Analysis Division (PPAD)

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- Resources: 14 FTE, \$1,362K  
9 On-Board
- Key Functions:
  - Budget formulation and appropriations
  - Congressional relations and legislation
  - Strategic planning and performance management
  - Interagency agreements
  - GAO/IG liaison
  - FOIA, Federal Register
  - A-76/FAIR Act



# Policy, Planning & Analysis Division (PPAD)

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- **Key Staff and Responsibilities:**

**Glenn Boledovich, Chief**

**Donna Rivelli**

Senior budget analyst  
Budget formulation, appropriations

**Jason Shadid**

Senior budget analyst  
Budget formulation, appropriations

**Adrienne Harris**

Congressional relations and legislation  
Permanent staff being recruited

**Bruce Vogt**

Congressional relations and legislation  
Permanent staff being recruited

**Liz Davenport**

Strategic planning, performance management  
Deputies' meetings, monthly quad reporting

**Natalie Richardson**

FOIA specialist, Federal Register contact  
NOAA hot issues and vetting requests

**Bruce Jackson**

Agreements, FAIR Act compliance  
GAO/IG liaison, management controls

**Nkolika (Nikki) Ndubisi**

Secretarial and administrative support  
Agreements support



# Information Management Division (IMD)

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- Resources: 8 FTE, \$3,503 K, 13 contractors  
7 On-Board

1 SEE

- Key Functions:
  - IT architecture, policy, planning
  - IT security
  - NOS-wide systems management
  - NOS LAN (SSMC) and WAN
  - Help Desk operations
  - Geospatial data management



# Information Management Division (IMD)

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- Key Staff and Responsibilities:

**Hugh Johnson, Chief**

NOS Chief Information Officer

**David Hendsbee**

Help Desk manager

Network operations manager

Computer facility monitoring

**Christine McNerney**

IT architecture

IT Policy

IT Planning

**Tom Murphy**

Enterprise systems manager

Systems integration manager

Application development

**Iris Kole**

IT Business Manager

**John D. Parker**

NOS IT security officer

Certification & Accreditation

IT Security operations

**Kim Owens**

Geospatial metadata manager

NOS Data Explorer project manager

**Duane Mann**

Video conferencing

**Contractors**

Jonathan Gordon – Help Desk Manager

Cheryl Marlin – Sr. Application Developer

Danny Dillon – Email Administrator



# Communications and Education Division (CED)

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- Resources: 15 FTE, \$1,783 K, 5 contractors  
11 On-Board
- Key Functions:
  - Education website design, development and maintenance
  - Development of educational materials
  - Production of film/DVD/Video
  - Coordination of major public outreach projects, constituent affairs and support
  - NOS-level publications, writing and editing support
  - Strategic communications planning
  - Special events development and management
  - NOAA public affairs support
  - National and international conferences and exhibitions



# Communications and Education Division (CED)

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- **Key Staff and Responsibilities:**

**Thomas Cox, Chief, CED**

**LaTasha Marshall**

Secretarial, administrative support

**Colleen Labbe**

Writer/Editor

**Tim Tomastik, Chief, External Affairs Branch**

**Gary Magnuson**

Constituent affairs

**Nadia Sbeih**

Communications specialist

**Rick Schwabacher** (on detail to PPI)

Constituent affairs

**Paul Taylor**

Communications specialist

**Linda Taylor**

Communications Specialist

**Angela Lott (Contractor)**

Communications Specialist

**Education Development Team**

Team Lead (Vacant)

**Bruce Moravchik**

Education Specialist

**Marina Kraus (Contractor)**

Web Specialist

**Pam Rubin (Part-Time)**

Writer Editor

**1 FTE**

Vacant

**Ocean Media Center (Seattle)**

**Robert Aguirre, Chief**

**John Brooks** (on detail from FWS)

Cinematographer, producer

**DeAnna Morris (Contractor)**

Video Editor

**Paul Hillman (Contractor)**

Cinematographer

**Cole Sores (Contractor)**

Animation Specialist



# Special Projects (SP)

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- Resources: 32 FTE, \$3,773K, 14 contractors
- Key Functions:
  - Planning and Strategy Development
  - Database and Software Engineering
  - Web Site Design, Development and Support
  - GIS Development
  - Socioeconomic Monitoring and Analysis
  - Coastal Resource Assessment



# Special Projects (SP)

- **Key Staff and Responsibilities:**

**Dan Farrow, Chief, SP**

**Tim Goodspeed, Deputy**  
Operational budget  
Staff planning

**Arroya Saltibus**  
Secretarial, administrative support

**Tom Culliton, Chief, Coastal  
Resource Assessment Branch**

**Brent Ache**  
Coastal management, facilitation  
**Kristen Crossett**  
GIS and spatial analysis  
**Alison Hammer**  
Coastal management, nonpoint source  
pollution, NOAA Restoration Day  
**Bob Leeworthy**  
Socioeconomic analysis  
**Joel Murray**  
GIS analyst  
**Percy Pacheco**  
Modeling, programming, GIS, coastal  
resource analysis  
**Steve Rohmann**  
Watershed analysis, remote sensing  
**Lani Watson**  
Marine ecology, conservation  
**Pete Wiley**  
Socioeconomic analysis

**Robby Wilson, Chief, Tech Info & Services  
Branch**

**Lawrence Charters**  
NOS Webmaster (>120 sites)

**Chris Clements**  
Custom web applications and databases

**David Gietka**  
Custom web applications, access utilities

**Nipa Parikh**  
GIS web applications

**Robb Wright**  
GIS manager and spatial data modeling

**CDR Bill Rowell**  
Project tracking and management reporting

**John (not Jack) Hayes**  
GIS developer, SAS programmer

**Tony Reyer**  
Relational database designer



# Special Projects (SP)

- Key Staff and Responsibilities (cont.):

**Mike Shelby, Chief,  
(Acting) Technical Information  
Services Branch**

Supervisory IT specialist, web developer,  
programmer

**Davida Remer**

Website project manager

**John Paul Tolson**

Project manager

**Gini Kennedy**

Graphics artist

**Jerry Lau**

IT specialist, Database developer

**Wendy Sera**

Education Specialist

**Contractors:**

**Tom LaPointe**

Smithsonian Ocean Hall exhibit

**Emily Crum**

Web site development , writing,  
technical editing and document layout  
support

**Jennifer Coletta**

Web site development

**Georgia Shao**

Web site development, database  
programmer

**Arwen Edsall**

Marine resource management,

**Becca Newhall**

Environmental management,  
conservation

**Eric Segerson**

Database development

**Contractors (cont):**

**Fay Tang**

Web programming, database reports

**Sarah O'Connor**

GIS metadata services, database  
reports

**Ned Stone**

Environmental and natural resource  
economics

**Juliette Finzi (Sea Grant Fellow)**

Coastal resource management

**Christy Loper (former Sea Grant  
Fellow)**

Coastal resource management

**Emily Larkin (former Sea Grant  
Fellow)**

GIS development, coastal resource  
management

**Arroya Saltibus**

Scheduling, meetings and workshops